

CITY OF LA GRULLA, TEXAS



PHASE 3 WASTEWATER COLLECTION SYSTEM – I DESIGN PROJECT

Bi-Weekly Design Progress Meeting #10

May 21, 2007 – 10:00 AM (CST)

Via Conference Call

Toll-Free Dial In Number: (800) 416-4956

Participant Code: 36335319#

Meeting Minutes

Naismith Engineering, Inc., (NEI) Project Engineer, Jose R. Rodriguez, P.E., called to order the Bi-Weekly Design Progress Meeting #10 for the City of La Grulla - Phase 3 Wastewater Collection System – I Design Project.

The following persons were present:

Oscar V. Gonzalez, Mayor/City of La Grulla
Javier Torres, Project Manager/BECC
Grisel Arizpe, BECC
Blanca Juarez, Colonia Initiatives Advocate/Secretary of State
Anna A. Smith, P.E., Project Manager/NEI
Jose R. Rodriguez, P.E., Project Engineer/NEI

1. Jose R. Rodriguez started with Agenda Item 1 - Administrative Items, Comments on Previous Meeting; Javier Torres asked if information discussed at the May 9, 2007 Meeting with TCEQ, TWDB, USDA-RD, EPA, and BECC could be added to the Meeting Minutes from the May 7, 2007 Conference Call. NEI indicated that since the Conference Call Meeting of May 7, 2007, happened prior to the meeting with all the Agencies, the major points from the Meeting could be added to the May 21, 2007 Meeting Minutes instead.
2. Under Agenda Item 2 - Progress Since Previous Meeting, NEI indicated that several meetings were held regarding the City of La Grulla's Project. On Wednesday, May 9, 2007, a Meeting with the TCEQ, TWDB, USDA-RD, EPA, and BECC to discuss the CCN Issue. The following are the major discussion topics during the Meeting:
 - TWDB indicated that unless the City requested Planning Phase Funding (Chapter 355 Rules), they would not require the City to obtain a CCN, since Local Government Code Chapter 402.001(b) allows municipalities the authority to provide water/sewer service inside and outside the municipal boundaries;
 - USDA-RD indicated that they would require a CCN for the areas they are to provide funding;
 - USDA-RD may be able to issue a "Letter of Conditions" to help the BECC/NADBank Certify the Phase 3 Project;

- TCEQ indicated that the City would need to have Financial, Managerial, and Technical capacity before they would provide a Sewer CCN (will need substantial grant funding);

On Thursday, May 10, 2007, the City met with USDA-RD to discuss potential funding. RD indicated that they would like to fund more than just hook-ups. They indicated that they could possibly fund the Phase 4 and possibly the Phase 3. BECC would talk with the TWDB about potentially providing a Construction Phase Commitment for the Phase 3 Project prior to completing design of the WWTP. BECC also indicated that they would talk with USDA-RD about possibly providing a Funding Commitment with a greater portion of Grant than the normal 20%. J.E. Saenz has received some of the Aerial Surveying information from Stewart Geotechnologies and has started preparing the Initial Alignment needed for the 30% Submittal. Stewart Geotechnologies has indicated that they will be providing information to JES on Mondays and Wednesday until all of the Areas have been provided.

3. Under Agenda Item 3 - Planned Activities for the Week, NEI indicated that J.E. Saenz has received some of the Aerial Surveying information from Stewart Geotechnologies and has started preparing the Initial Alignment needed for the 30% Submittal. Stewart Geotechnologies has indicated that they will be providing information to JES on Mondays and Wednesday until all of the Areas have been provided. BECC asked about meeting the Final Design submittal deadline. NEI indicated that at this time, they still anticipate completing the design prior to the deadline but may not meet the 30%/60% submittal deadlines shown on the Project Schedule. The City is still pushing the Auditor to complete the 2005/2006 Audits by the end of the week. The City is also coordinating with CRG regarding the information needed for their proposed Rate Study. SOS will assist the City with talking with the Starr County Judge about preparing an affidavit regarding the County's MSR enforcement.
4. Under Agenda Item 4 - Coordination Activities, there were no comments.
5. Under Agenda Item 5 - Schedule Assessment, there were no comments.
6. Under Agenda Item 6 - Existing and Potential Problems, Conflicts, and Issues, there were no comments.
7. Under Agenda Item 7 - Other Discussion Items, Grisel Arizpe indicated that she would like to perform a field visit of the Phase 3 Areas on June 6, 2007 around 11:00 AM.
8. Under Agenda Item 8 - Website Issues, there were no comments.
9. Under Agenda Item 9 - Next Progress Meeting, the next Bi-Weekly Design Progress Meeting (#11) is scheduled for Monday, June 4, 2007 @ 10:00 AM (CST). NEI will send out an MS Outlook Conference Call Meeting Notice and Agenda prior to the next Meeting.
10. Action Items:
 - BECC will coordinate with TWDB and USDA-RD regarding Project Funding.