

CITY OF LA GRULLA, TEXAS



PHASE 3 WASTEWATER COLLECTION SYSTEM – I DESIGN PROJECT

Bi-Weekly Design Progress Meeting #12

June 19, 2007 – 10:00 AM (CST)

Via Conference Call

Toll-Free Dial In Number: (800) 416-4956

Participant Code: 36335319#

Meeting Minutes

Naismith Engineering, Inc., (NEI) Project Engineer, Jose R. Rodriguez, P.E., called to order the Bi-Weekly Design Progress Meeting #12 for the City of La Grulla - Phase 3 Wastewater Collection System – I Design Project.

The following persons were present:

Oscar V. Gonzalez, Mayor/City of La Grulla
Daisy Marroquin, Secretary/City of La Grulla
Javier Torres, Project Manager/BECC
Anna A. Smith, P.E., Project Manager/NEI
Jose R. Rodriguez, P.E., Project Engineer/NEI

1. Jose R. Rodriguez started with Agenda Item 1 - Administrative Items, Comments on Previous Meeting; there were no comments.
2. Under Agenda Item 2 - Progress Since Previous Meeting, NEI indicated that the 30% Design Plans were completed and forwarded to the BECC on June 15, 2007. The Draft Design Specifications have also been completed and both the 30% Design Plans and Specifications are posted on the NEI Online Website. Estrada-Hinojosa is completing the Financial Application and intends to submit it to the TWDB without the 2005/2006 Audits by mid-week. The Auditor indicates that the 2005 Audit should be finished by the end of June 2007 and the 2006 Audit by mid July 2007.
3. Under Agenda Item 3 - Planned Activities for the Week, NEI indicated that 60% Plans are being prepared and are to be submitted to the BECC on June 27, 2007. The BECC may hold a 60% Design Meeting with the EPA and the NADBank on June 27, 2007 at 10:00 AM in Austin.
4. Under Agenda Item 4 - Coordination Activities, NEI indicated that Geotechnical will be initiated for the Project and the Design of the Lift Station will be coordinated with ITT Flygt. The BECC indicated that a Meeting with the TWDB and EPA may also be scheduled for next Wednesday, June 27, 2007.
5. Under Agenda Item 5 - Schedule Assessment, NEI indicated that an Updated Schedule was submitted to the BECC. The BECC will update the Gantt Chart and forward to the Group for review.

6. Under Agenda Item 6 - Existing and Potential Problems, Conflicts, and Issues, there were no comments.
7. Under Agenda Item 7 - Other Discussion Items, there were no comments.
8. Under Agenda Item 8 - Website Issues, there were no comments.
9. Under Agenda Item 9 - Next Progress Meeting, the next Bi-Weekly Design Progress Meeting (#13) is scheduled for Monday, July 2, 2007 @ 10:00 AM (CST). NEI will send out an MS Outlook Conference Call Meeting Notice and Agenda prior to the next Meeting.
10. Action Items:
 - NEI to deliver 60% Design Plans to the BECC on June 27, 2007;
 - BECC will coordinate with EPA and NADBank regarding the 60% Design Plans Review Meeting.