

CITY OF LA GRULLA, TEXAS



PHASE 3 WASTEWATER COLLECTION SYSTEM – I DESIGN PROJECT

Bi-Weekly Design Progress Meeting #13

July 02, 2007 – 10:00 AM (CST)

Via Conference Call

Toll-Free Dial In Number: (800) 416-4956

Participant Code: 3635319#

Meeting Minutes

Naismith Engineering, Inc., (NEI) Project Engineer, Jose R. Rodriguez, P.E., called to order the Bi-Weekly Design Progress Meeting #13 for the City of La Grulla - Phase 3 Wastewater Collection System – I Design Project.

The following persons were present:

Angela Zarate, City of La Grulla
Javier Torres, Project Manager/BECC
Blanca Juarez, Colonia Initiatives Advocate/Secretary of State
Anna A. Smith, P.E., Project Manager/NEI
Jose R. Rodriguez, P.E., Project Engineer/NEI

1. Jose R. Rodriguez started with Agenda Item 1 - Administrative Items, Comments on Previous Meeting; there were no comments.
2. Under Agenda Item 2 - Progress Since Previous Meeting, NEI indicated that the 60% Design Plans were completed and forwarded to the BECC on June 27, 2007 and posted on the NEIOnline Website. A Geotechnical RFP was sent to Terracon Consulting Engineers (formerly Drash Consulting Engineers, Inc.) to have the Geotechnical Sub-Consultant prepare the Scope of Work, Cost, and Timeline for the Services. NEI estimates that the Geotechnical Services will take several weeks to complete and will be submitted to the BECC after the submittal of the 100% Plans. Estrada-Hinojosa submitted the Financial Application on June 29, 2007 but it was still lacking several items including the 2005 and 2006 Audits.
3. Under Agenda Item 3 - Planned Activities for the Week, BECC indicated that they would coordinate with the EPA and NADBank regarding any comments on the 60% Plans. NEI will prepare a Progress Report on the Project and submit to the BECC to address the comments provided.
4. Under Agenda Item 4 - Coordination Activities, there were no comments.
5. Under Agenda Item 5 - Schedule Assessment, there were no comments.

6. Under Agenda Item 6 - Existing and Potential Problems, Conflicts, and Issues, there were no comments.
7. Under Agenda Item 7 - Other Discussion Items, there were no comments.
8. Under Agenda Item 8 - Website Issues, there were no comments.
9. Under Agenda Item 9 - Next Progress Meeting, the next Bi-Weekly Design Progress Meeting (#14) is scheduled for Monday, July 16, 2007 @ 10:00 AM (CST). NEI will send out an MS Outlook Conference Call Meeting Notice and Agenda prior to the next Meeting.
10. Action Items:
 - NEI to deliver 90% Design Plans to the BECC on July 9, 2007.